



# 15.00 CREDIT REPORT

I. APPLICATION TO RENT

THIS SECTION TO BE COMPLETED BY APPLICANT. A SEPARATE APPLICATION TO RENT IS REQUIRED FOR EACH OCCUPANT 18 YEARS OF AGE OR OVER, OR AN EMANCIPATED MINOR.

Applicant is completing Application as a (check one) [ ] tenant [ ] tenant with co-tenant(s) or [ ] guarantor/co-signor.

Total number of applicants \_\_\_\_\_

PREMISES INFORMATION

Application to rent property at \_\_\_\_\_ ("Premises")
Rent: \$ \_\_\_\_\_ per \_\_\_\_\_ Proposed move-in date \_\_\_\_\_

PERSONAL INFORMATION

FULL NAME OF APPLICANT \_\_\_\_\_
Social Security No. \_\_\_\_\_ Driver's license No. \_\_\_\_\_ State \_\_\_\_\_ Expires \_\_\_\_\_
Phone Number: Home \_\_\_\_\_ Work \_\_\_\_\_ Other \_\_\_\_\_
Email \_\_\_\_\_
Name(s) of all other proposed occupant(s) and relationship to applicant \_\_\_\_\_
Pet(s) or service animals (number and type) \_\_\_\_\_
Auto: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License No. \_\_\_\_\_ State \_\_\_\_\_ Color \_\_\_\_\_
Other vehicle(s): \_\_\_\_\_
In case of emergency, person to notify \_\_\_\_\_ Relationship \_\_\_\_\_
Address \_\_\_\_\_ Phone \_\_\_\_\_
Does applicant or any proposed occupant plan to use liquid-filled furniture? [ ] No [ ] Yes Type \_\_\_\_\_
Has applicant been a party to an unlawful detainer action or filed bankruptcy within the last seven years? [ ] No [ ] Yes
If yes, explain \_\_\_\_\_
Has applicant or any proposed occupant ever been convicted of or pleaded no contest to a felony? [ ] No [ ] Yes
If yes, explain \_\_\_\_\_
Has applicant or any proposed occupant ever been asked to move out of a residence? [ ] No [ ] Yes
If yes, explain \_\_\_\_\_

RESIDENCE HISTORY

Current address \_\_\_\_\_ Previous address \_\_\_\_\_
City/State/Zip \_\_\_\_\_ City/State/Zip \_\_\_\_\_
From \_\_\_\_\_ to \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_
Name of Landlord/Manager \_\_\_\_\_ Name of Landlord/Manager \_\_\_\_\_
Landlord/Manager's phone \_\_\_\_\_ Landlord/Manager's phone \_\_\_\_\_
Do you own this property? [ ] No [ ] Yes Did you own this property? [ ] No [ ] Yes
Reason for leaving current address \_\_\_\_\_ Reason for leaving this address \_\_\_\_\_

EMPLOYMENT AND INCOME HISTORY

Current employer \_\_\_\_\_ Supervisor \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_
Employer's address \_\_\_\_\_ Supervisor's phone \_\_\_\_\_
Position or title \_\_\_\_\_ Phone number to verify employment \_\_\_\_\_
Employment gross income \$ \_\_\_\_\_ per \_\_\_\_\_ Other \$ \_\_\_\_\_ per \_\_\_\_\_ Source \_\_\_\_\_
Previous employer \_\_\_\_\_ Supervisor \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_
Employer's address \_\_\_\_\_ Supervisor's phone \_\_\_\_\_
Position or title \_\_\_\_\_ Employment gross income \$ \_\_\_\_\_ per \_\_\_\_\_

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Applicant's Initials ( \_\_\_\_\_ ) ( \_\_\_\_\_ )

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_



LRA REVISED 4/03 (PAGE 1 OF 2)

APPLICATION TO RENT/SCREENING FEE (LRA PAGE 1 OF 2)

Property Address: \_\_\_\_\_ Date: \_\_\_\_\_

**CREDIT INFORMATION**

| Name of creditor | Account number | Monthly payment | Balance due |
|------------------|----------------|-----------------|-------------|
|                  |                |                 |             |
|                  |                |                 |             |

| Name of bank/branch | Account number | Type of account | Account balance |
|---------------------|----------------|-----------------|-----------------|
|                     |                |                 |                 |
|                     |                |                 |                 |

**PERSONAL REFERENCES**

|             |                              |                  |
|-------------|------------------------------|------------------|
| Name _____  | Address _____                | Occupation _____ |
| Phone _____ | Length of acquaintance _____ |                  |
| Name _____  | Address _____                | Occupation _____ |
| Phone _____ | Length of acquaintance _____ |                  |

**NEAREST RELATIVE(S)**

|             |               |                    |
|-------------|---------------|--------------------|
| Name _____  | Address _____ | Relationship _____ |
| Phone _____ |               |                    |
| Name _____  | Address _____ | Relationship _____ |
| Phone _____ |               |                    |

Applicant understands and agrees: (i) this is an application to rent only and does not guarantee that applicant will be offered the Premises; and (ii) Landlord or Manager or Agent may accept more than one application for the Premises and, using their sole discretion, will select the best qualified applicant.

Applicant represents the above information to be true and complete, and hereby authorizes Landlord or Manager or Agent to: (i) verify the information provided; and (ii) obtain credit report on applicant.

If application is not fully completed, or received without the screening fee: (i) the application will not be processed, and (ii) the application and any screening fee will be returned.

Applicant \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Return your completed application and any applicable fee not already paid to: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**II. SCREENING FEE**

**THIS SECTION TO BE COMPLETED BY LANDLORD, MANAGER OR AGENT.**

Applicant has paid a **nonrefundable** screening fee of \$ \_\_\_\_\_, applied as follows: The screening fee may not exceed \$30.00 (adjusted annually from 1-1-98 commensurate with the increase in the Consumer Price Index.)

\$ \_\_\_\_\_ for credit reports prepared by \_\_\_\_\_;

\$ \_\_\_\_\_ for \_\_\_\_\_ (other out-of-pocket expenses); and

\$ \_\_\_\_\_ for processing.

The undersigned has read the foregoing and acknowledges receipt of a copy.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

The undersigned has received the screening fee indicated above.

Landlord or Manager or Agent Signature \_\_\_\_\_ Date \_\_\_\_\_

THIS FORM HAS BEEN APPROVED BY THE CALIFORNIA ASSOCIATION OF REALTORS® (C.A.R.). NO REPRESENTATION IS MADE AS TO THE LEGAL VALIDITY OR ADEQUACY OF ANY PROVISION IN ANY SPECIFIC TRANSACTION. A REAL ESTATE BROKER IS THE PERSON QUALIFIED TO ADVISE ON REAL ESTATE TRANSACTIONS. IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.

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Published by the California Association of REALTORS®

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_



## Datafax Credit Research

### AUTHORIZATION TO RELEASE INFORMATION

I, \_\_\_\_\_ (print your name legibly) am aware that Century 21 has requested Datafax Credit Research to perform a credit check in connection with my rental application or real estate transaction. I have voluntarily provided the information listed below and am fully aware of the purpose for this credit check. I release Century 21 and Datafax Credit Research from any liability whatsoever for this purpose. Datafax Credit Research is a credit reporting company performing credit checks as its normal course of business. I hereby authorize Datafax Credit Research to obtain a copy of my credit report from any or all credit reporting agencies it deems necessary in order to perform this credit check and to make available this report to Century 21. I voluntarily release from any liability whatsoever, all parties, persons, companies, and credit reporting agencies for furnishing such information. I have read and understand that I am releasing all of those listed above from any liability whatsoever for the purpose of obtaining or furnishing credit information on myself. I further acknowledge and agree to indemnify and hold Datafax Credit Research and Century 21 harmless from and against any and all claims, demands, liabilities, including the ordering of credit reports. I understand that by signing this document I am agreeing and giving permission to perform this credit check. I authorize that a copy of this authorization may be considered as valid as an original.

Print Your Full Name: \_\_\_\_\_

Maiden/AKA/Previous Name(s): \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Current Home Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Century 21 Realtors Use Only:**

You will be liable for substantial damages if you illegally access a consumer credit report. Never request a credit report for any purpose other than for Tenant Screening or Buyer Pre-Qualification. Never sign the consumer's name, even if they have authorized you to do so. Never sign your name in place of the consumer's signature.

This request is for:     Tenant Screening             Buyer Pre-Qualification

Company Name: Century 21 - Berg

Agent Name: \_\_\_\_\_

Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agent Phone Number: \_\_\_\_\_

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